



## MSC THESIS FINAL ORAL DEFENSE BOOKING FORM

This form is to be completed by current Master of Science students and submitted to the MSc program ([spph.graduate-programs@ubc.ca](mailto:spph.graduate-programs@ubc.ca)) a minimum of **three weeks** in advance of the thesis defense date.

<b>Name:</b>		<b>Student #:</b>	
<b>Thesis Title:</b>			

### Thesis Defense Details

<b>Date:</b>		<b>Time:</b>		<b>Location:</b>	
<i>To request a room in the SPPH building, please email <a href="mailto:spph.graduate-programs@ubc.ca">spph.graduate-programs@ubc.ca</a>. Include the date, time, and preferred room number.</i>					
<b>Exam Committee Chair:</b>					
<i>The Exam Committee Chair can be any faculty member at UBC, including Adjunct, Clinical, and Associate Member Faculty at SPPH or faculty in other UBC Departments. Students and Supervisors are encouraged to reach out to Clinical and Adjunct Faculty.</i>					
<b>SPPH External Examiner:</b>					
<i>The SPPH External Examiner should be a Full Faculty Member at SPPH. The Examiner should meet general arms' length requirements.</i>					

### Committee Details

<b>(Nominated) Supervisor:</b>		<b>Attending Defense?</b>	Yes	No
<i>Nominated Supervisor should be a Full Faculty Member at SPPH</i>				
<b>Co-Supervisor:</b>		<b>Attending Defense?</b>	Yes	No
<i>If co-supervisor is not a <a href="#">member of G+PS</a>, they should be approved by the MSc Program</i>				
<b>Committee Member:</b>		<b>Attending Defense?</b>	Yes	No
<b>Committee Member:</b>		<b>Attending Defense?</b>	Yes	No
<i>At least one committee member should be a Full Faculty Member at SPPH or an Associate Member of SPPH. At least one committee member who is a Full Faculty Member at SPPH or an Associate Member of SPPH must attend the Final Oral Defense.</i>				

### Student & Supervisor Confirmation

By signing below, we confirm:

The thesis has been approved to proceed to the Final Oral Defense by the Supervisory Committee.

The student is currently registered in SPPH 599 and has finished all other program requirements.

The student and the supervisor have read and understand the Final Oral Defense Protocol.

*Masters Final Oral Examinations are open to all members of the University and to the public. Please check this box if you do not want SPPH to send a defense announcement. Announcements are sent via internal emails to SPPH staff, faculty, and students and contain the student's name, thesis title, date, time, and location of the exam.*

<b>Student Signature</b>		<b>Date</b>	
<b>(Nominated) Supervisor Signature</b>		<b>Date</b>	
<b>Co-Supervisor Signature</b>		<b>Date</b>	