Posting for MHA Program Teaching Assistants in the 2019-2020 Academic Year

Course descriptions and class schedules are posted on the School’s Master of Health Administration (MHA) website: http://www.spph.ubc.ca/programs/mha/program-details/courses/

UBC hires on the basis of merit and is committed to employment equity. We encourage all qualified applicants to apply.

The deadline for applications is **September 23, 2019**. The application includes the application form and a copy of your CV. Please name your application surname2019.pdf using your surname and the year of submission (e.g., 2019) and your CV surnameCV.pdf, and e-submit to taryn.lowther@ubc.ca. The application form can be found at: http://www.spph.ubc.ca/career-paths-and-alumni/career-opportunities/.

Applications will be forwarded to the course instructor after the deadline for applications (September 23, 2019). The instructor will make the final selection on the successful candidate.

**Remuneration for Teaching Assistants effective September 1, 2019:**
- $33.10/hour (PhD students)
- $31.85/hour (Masters students)

*Remuneration for a marker in an undergraduate course is $15.24*

*A full-time Teaching Assistantship is 12 hours/week for a total of 192 hours per term.*

**Appointment dates are as follows:**

**SPHA 531 Economic Health: October 1 – October 31, 2019**

1 part-time position (30 hours total)

Learning Objectives
- Introduce and familiarize students with the basic concepts and tools of economic evaluation in health services research
- Provide students with basic knowledge and tools to undertake critical evaluation of published economic evaluations of new drugs, technologies, and other health interventions
- Provide students with a methodological framework with which to undertake the design of economic evaluation protocols
- Provide students with an appreciation of the role of economic evaluations in the process of health care resource allocation and health policy making
Qualifications:
- Currently enrolled in the School of Population and Public Health
- Graduate student with an understanding of the learning objectives for the course from direct education and professional experience
- Available during the course dates in October (October 18-19) and six weeks following the course for marking assignments
- Education and experience with Economic Evaluation.
- Preference given to individuals with experience in health care management or administration
- Preference given to individuals who have TA experience for SPPH 541 Economic Evaluation and SPHA 531 Economic Evaluation
- Must have completed SPPH 541 Economic Evaluation
- Working knowledge of software used in the course
- Excellent written communication skills
- Ability to prioritize work and meet deadlines
- Fluent in written and verbal English
- Ability to work in a team
- Prior experience with e-learning an asset

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SPHA 556 Social Determinants of Health: October 1 – October 31, 2019

1 part-time position (30 hours total)

Learning Objectives
- Understand why the social determinants are linked to population health and health equity
- Identify and apply the frameworks that link the social determinants of health to population health
- Describe pathways through which those determinants affect population-level health and social well-being
- Critically assess current health system interventions from a social determinants of health perspective
- Propose policy initiatives and programs that improve health equity in the population

Qualifications:
- Currently enrolled in the School of Population and Public Health
- Graduate student with an understanding of the learning objectives for the course from direct education and professional experience
- Available during the course dates in October (October 5-6) and six weeks following the course for marking assignments
- Education and experience with Social Determinants of Health
- Preference given to individuals with experience in health care management or administration
Teaching Assistant Positions
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- Preference given to individuals who have TA experience for SPHA 556 Social Determinants of Health
- Preference given to individuals who have taken SPHA 556
- Working knowledge of software used in the course
- Excellent written communication skills
- Ability to prioritize work and meet deadlines
- Fluent in written and verbal English
- Ability to work in a team
- Prior experience with e-learning an asset

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SPHA 542 Operations and Logistics: November 1, 2019 – December 31, 2019
Learning Objectives
- Understand what aspects of health care services create value for patients and public and understand the demand for that value
- Visualize the steps in a journey that patients make in different health care systems, and identify problems and areas that can be improved
- Identify the tools and techniques that can improve flow a patient goes through each system
- Understand the mechanisms that ensure the service provided by the health care system is pulled by the customer demand
- Recognize that processes can be continually improved by measuring and evaluating what provides value

Qualifications:
- Currently enrolled in the School of Population and Public Health
- Graduate student with an understanding of the learning objectives for the course from direct education and professional experience
- Available during the course dates in December (December 13-14) and six weeks following the course for marking assignments
- Education and experience with Operations and Logistics
- Preference given to individuals with experience in health care management or administration
- Preference given to individuals who have TA experience for SPHA 542 Operations and Logistics
- Preference given to individuals who have taken SPHA 542
- Working knowledge of software used in the course
- Excellent written communication skills
- Ability to prioritize work and meet deadlines
- Fluent in written and verbal English
- Ability to work in a team
- Prior experience with e-learning an asset
The following are examples of reasonable roles and responsibilities that faculty members may wish to assign to SPPH teaching assistants:

- Attend classroom sessions, participate in small group exercises.
- Stimulate student interest, enthusiasm, and encourage student engagement.
- Reinforce learning (but not deliver/or repeat materials, e.g., for students who miss class).
- Emphasize relevant course content, provide examples to reinforce learning, direct students to additional resources.
- Respond to student questions and counsel students as appropriate.
- Ensure students have access to relevant course materials (e.g., upload and update course materials on Canvas, return marked assignments, etc.).
- Mark projects, papers and final exams.
  - Note: In-person attendance to course is optional. The instructor will provide a rubric for marking the assignments (30 hours for marking).
- Return marked assignments/exams to students
- Maintain accurate and complete records of student marks, attendance, completion of other course requirements, etc.
- For research methods courses, additional duties may include: conducting computer lab tutorials, providing additional tutoring to students outside of class time, etc.

Teaching Assistants will be required to attend the TA orientation session in September and many of the TA training sessions facilitated by the Senior Teaching Assistant, SPPH faculty and experienced TAs. The training program has been designed to improve and help TAs excel in their teaching, serving the dual purpose of improving the student experience in SPPH and increasing the pedagogic scope and ability of the TAs directly involved in the delivery of their programs of study.