Posting for Teaching Assistants in the 2018-2019 Academic Year

Course descriptions and class schedules are posted on the School’s website. 
http://spph.ubc.ca/courses/graduate-courses/

UBC hires on the basis of merit and is committed to employment equity. We encourage all qualified applicants to apply.

The deadline for applications is at 4:00 pm (PST) on December 4th, 2018. The application includes the application form and a copy of your CV. Please name your application surname2018pdf using your surname and the year of submission (e.g. 2018) and your CV surnameCVpdf, and e-submit to taryn.lowther@ubc.ca.

Applications will be forwarded to the course instructor after the deadline for applications (4:00 pm (PST) on December 4th, 2018). The instructor will make the final selection on the successful candidate.

Remuneration for Teaching Assistants effective September 1, 2018:
$32.53/hour (PhD students)
$31.30/hour (Masters students)
Remuneration for a marker in an undergraduate course is $14.98

A full-time Teaching Assistantship is 12 hours/week for a total of 192 hours per term.

Appointment dates are as follows:
Term 1: September 1 – December 31, 2018
Term 2: January 1 – April 30, 2019
Summer Term: May 1 – July 31, 2019.

The following are examples of reasonable roles and responsibilities that faculty members may wish to assign to SPPH Teaching Assistants:
• Attend classroom sessions, participate in small group exercises
• Stimulate student interest, enthusiasm, and encourage student engagement
• Reinforce learning (but not deliver or repeat materials, for example, for students who miss class)
• Emphasize relevant course content, provide examples to reinforce learning, direct students to additional resources
• Respond to student questions and counsel students as appropriate
• Ensure students have access to relevant course materials (e.g., upload and update course materials on Canvas, return marked assignments, etc.)
Teaching Assistant Positions
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- Mark projects, papers and final exams
- Return marked assignments/exams to students
- Maintain accurate and complete records of student marks, attendance, completion of other course requirements, etc.

For research methods courses, additional duties may include: conducting computer lab tutorials, providing additional tutoring to students outside of class time, etc.

Qualifications
- Currently enrolled in the School of Population and Public Health
- Taken and passed the course with a first class standing or equivalent
- Working knowledge of software used in the course
- Excellent written communication skills
- Ability to prioritize work and meet deadlines
- Fluent in written and verbal English
- Ability to work in a team
- Prior experience with e-learning an asset

Teaching Assistants will be required to attend the TA orientation session in early September and many of the TA training sessions facilitated by the Senior Teaching Assistant, SPPH faculty and experienced TAs. The training program was designed to improve and help TAs excel in their teaching, serving the dual purpose of improving the student experience in SPPH and increasing the pedagogic scope and ability of the TAs directly involved in the delivery of their programs of study.

The allocation of TA hours for each course is primarily based on the class enrolment from the previous academic year.

Remaining Teaching Assistant positions for the School of Population and Public Health are listed below.

**Term 2: (January 1 – April 30, 2019)**

SPPH 381A: Public Health Ethics
Part-time position (6 hours/week)

SPPH 515: Surveillance and Monitoring in Public Health
Part-time position (3 hours/week)